

## Poster Presentation Guidelines

Poster size is A0 – 84 cm wide × 119 cm high (portrait orientation).

Poster numbers will be available at Registration. Posters will be displayed for the duration of the conference in the Kiltegan Suite. Materials to mount the posters (adhesive hook tape for attachment to loop fabric poster boards) will be supplied in the poster room.

Presenters will be required to be present at their poster during the allocated poster session.

The poster must contain (but not limited to) the following:

- Title (positioned at the top)
- Author(s) and institution (underneath title)
- Brief introduction
- Materials and methods
- Results
- Conclusions

A photograph of the presenting author can be included in the top right-hand corner to help the audience identify the author.

Guidelines for minimum font size:

- Poster title: 20 mm
- Author(s), institution: 13 mm
- Headings: 13 mm
- Body text: 9 mm

Make sure your message is clear and simple. Minimise the amount of text and the use of graphs, images, photographs and other figures is strongly encouraged.

## Theatre Presentation Guidelines

Only PC-type computers (no Macintosh) will be used. Therefore, your presentation needs to be either in the ppt, pptx or pdf format (odt will not be accepted).

Please submit your presentation by Thursday 14th June to [elodie.ruelle@teagasc.ie](mailto:elodie.ruelle@teagasc.ie). Please bring a copy of your presentation to the conference on a USB stick.

The software used will be PowerPoint 2010, which could create compatibility problems if your presentation is prepared using another version of PowerPoint or with libreoffice/openoffice. Therefore, it is important that you check that your presentation is correct on the evening before you are due to present; a member of the local organising committee will be available to assist



you. Offered theatre presentations must be no more than **10 minutes duration** and will be followed by 3 minutes discussion.

The official language of the conference is English; therefore, all presentations must be made in English. Remember that most conference delegates are not native English speakers, therefore it is important to speak slowly and clearly.

Each session will have a chairperson who will introduce the speakers and lead the discussion. The chairperson will also ensure that the presenters adhere to time limits.

If you have any queries, please contact: [EGF2018@abbey.ie](mailto:EGF2018@abbey.ie)